

**Notice for Change of Address / Contact Details**

Date :

To : THE SHANGHAI COMMERCIAL & SAVINGS BANK, LTD., SINGAPORE BRANCH. (the “Bank”)

Customer name : \_\_\_\_\_

NRIC No. / Passport No. (for individual customer) : \_\_\_\_\_

or

Registration No. (for corporate customer) : \_\_\_\_\_

I/We hereby apply to and request for the Bank to effect the following changes to the Bank Account No. : \_\_\_\_\_, which shall take effect from the time the Bank has completed the processing of such changes :

Correspondence / Residential / Place of Business / Registered Office Address :

\_\_\_\_\_

Residential Tel. No. : \_\_\_\_\_

Office Tel. No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

E-mail Address : \_\_\_\_\_

Others : \_\_\_\_\_

Customer :

\_\_\_\_\_

Customer's Authorised Signature

Name:

Title:

Company/ Firm:

(Please sign in accordance with the specimen signature card)

For Bank's Use Only:	
Customer Service Officer	Senior Customer Service Officer